

PROCEDURE FOR DEVELOPMENT AND GOVERNANCE OF NEW PROJECTS

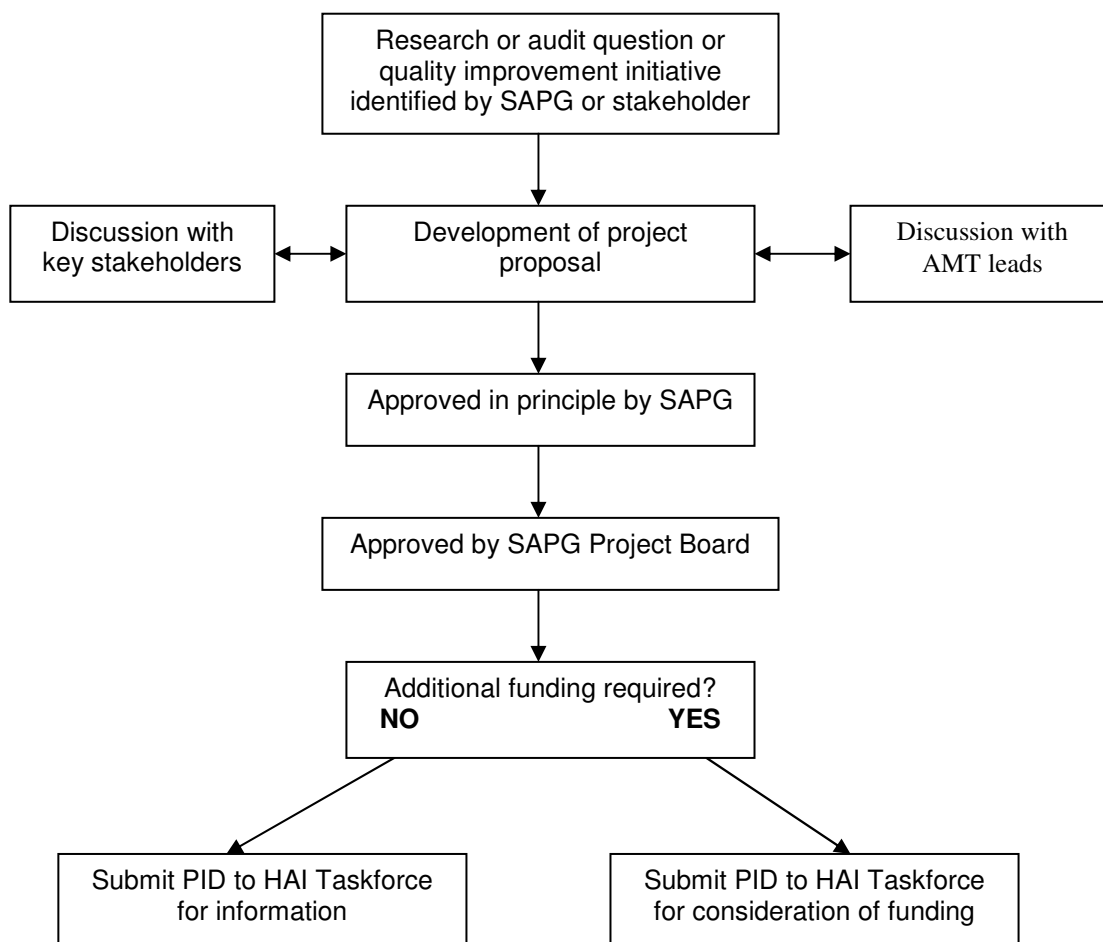
The Scottish Antimicrobial Prescribing Group (SAPG) Project Initiation Document includes a 3-year action plan divided into five work streams each with key deliverables and agreed timescales.

As work progresses, the need may arise for additional research or audit projects or quality improvement initiatives to complement this agreed action plan. Such projects may be small pieces of work which can be funded from within existing stakeholder budgets or may be larger collaborative studies involving external organisations, such as universities, and may require additional funding.

SAPG may also be asked to endorse projects or initiatives by other organisations relating to antimicrobial use but will not be responsible for governance of these.

To ensure that all additional projects are suitable for SAPG support the correct clinical governance procedure must be followed and a Healthcare Associated Infection Taskforce Project Initiation Document (Appendix 1) must be completed for each piece of work.

The diagram below illustrates the process for approval of additional SAPG projects:



Projects requiring funding and declined for HAI Taskforce funding should consider alternative funding mechanisms via the Scottish Infection Research Network (SIRN) or the Chief Scientist's Office (CSO).